

# Chase Profits Not Paper



U.S.

Dealership-wide Solutions

Electronic Document Management

## Ask Yourself...

- ? How quickly can I access a document if a customer requests to see it?  
.....
- ? How much time are my employees wasting searching for misplaced files?  
.....
- ? Could I better utilize valuable storage space or eliminate costly off-site storage?  
.....
- ? How much paper and storage space am I wasting printing month-end books?  
.....
- ? Am I confident I can quickly find all the documents I'd need for an audit?

**Studies have found Electronic Document Management can cut costs up to \$2,000 per month per store, by reducing the need for filing supplies like paper, toner, and off-site storage.<sup>1</sup>**

## Expect Results

- Save time by quickly viewing documents on-screen instead of searching for hard copies.
- Reduce costs for supplies, redundant copies, and storage.
- Improve customer and employee satisfaction with a more efficient document retrieval process.
- Reduce risk of misused, damaged, or stolen files with secure access to documents.
- Be prepared for audits with fast access to electronic documents.

<sup>1</sup> Reynolds Study  
<sup>2</sup> Imersion Technologies, Inc.

## How Many of Your Documents Are Lost or Misfiled?



On average, 7.5% of all documents get lost and 3% of the remainder get misfiled.<sup>2</sup>

